



COUNTY OF LOS ANGELES

FIRE DEPARTMENT

1320 NORTH EASTERN AVENUE
LOS ANGELES, CALIFORNIA 90063-3294
(323) 881-2401

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

DARYL L. OSBY
FIRE CHIEF
FORESTER & FIRE WARDEN

December 06, 2016

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

33 December 6, 2016

LORI GLASGOW
EXECUTIVE OFFICER

Dear Supervisors:

**AGREEMENT FOR DISPATCH SERVICES BETWEEN THE CITY OF LA HABRA HEIGHTS AND
THE CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY
(FOURTH DISTRICT) (3 VOTES)**

SUBJECT

The Consolidated Fire Protection District of Los Angeles County (Fire District) is requesting the Board of Supervisors' approval of a five-year agreement (initial term) to provide dispatch services to the City of La Habra Heights (City). The City shall compensate the Fire District based on a per incident cost. This agreement shall remain operative for consecutive one-year terms after the initial term unless otherwise terminated.

**IT IS RECOMMENDED THAT THE BOARD ACTING AS THE GOVERNING BODY OF THE
CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY:**

- 1) Find that the proposed agreement is categorically exempt from the provisions of the California Environmental Quality Act (CEQA).
- 2) Approve and instruct the Chair to sign the attached five-year agreement with the City allowing the Fire District to provide the City with a limited scope of communication and dispatch services for emergency fire and medical response.
- 3) Authorize the Fire Chief of the Fire District, or his designee, to enter into any subsequent non-substantive amendments to the agreement.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Currently, the City contracts with the City of Downey to provide dispatch services for the City's fire department. The Fire District and the City's fire department coordinate through the City of Downey's and the Fire District's dispatch centers on responses for emergency medical and brush/structure fire incidents through an automatic aid agreement. The automatic aid agreement has proven to be successful for both the Fire District and the City by ensuring adequate resources are available for emergency incidents. Nonetheless, utilizing two different dispatch centers causes delays in the dispatching of emergency resources.

Utilizing one dispatch center will result in the ability of the City to request automatic aid resources and to communicate information directly with the Fire District. This will result in improved incident interoperability, firefighter safety, and reduced response times, thus reducing the risk to life and property.

Implementation of Strategic Plan Goals

Approval of the recommended actions is consistent with Los Angeles County Strategic Plan Goals in the area of Operational Effectiveness/Fiscal Sustainability (Goal 1) to maximize the effectiveness of the Fire District's operations to support timely delivery and efficient public services.

FISCAL IMPACT/FINANCING

The Fire District will not incur any non-reimbursable costs and/or expenses in implementing this agreement, nor will the Fire District need to modify, alter, add to, remove, or transform any of its existing communications equipment, systems, or facilities to implement any of the provisions of the agreement.

The City shall compensate the Fire District based on a per incident cost. Each July 1st, the per incident cost shall be adjusted by the Fire District to reflect the current costs for providing services.

There is no impact to net County cost.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The term of the agreement shall remain operative and effective for a minimum of five years from the effective date or until terminated, whichever occurs earlier. Unless terminated prior to the end of the five-year term, this Agreement shall thereafter be automatically renewed for consecutive one-year terms for an indefinite period of time without further action.

County Counsel has approved the Agreement as to form.

ENVIRONMENTAL DOCUMENTATION

This project is exempt from CEQA as specified in Class 1 of the Environmental Document Reporting Procedures and Guidelines adopted by the Board of Supervisors, and Section 15301 of the State CEQA Guidelines (Existing Facilities).

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Though approval of the recommended action will increase the Fire District's incoming dispatch calls by an average of approximately 600 per year, there will be no impact to current services.

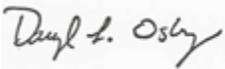
CONCLUSION

Upon execution of the Agreement by your Board, please instruct the Executive Officer to return one (1) fully executed original and one (1) copy of the agreement and an adopted stamped copy of the letter and attachments to the following:

Consolidated Fire Protection District
Planning Division, Room 209
1320 North Eastern Avenue
Los Angeles, CA 90063

We will return the fully executed original of the agreement to the City for their records. Any questions may be directed to the Fire District's Planning Division at (323) 881-2404.

Respectfully submitted,



DARYL L. OSBY
FIRE CHIEF, FORESTER & FIRE WARDEN

DLO:dmd

Enclosures

c: Chief Executive Officer
County Counsel
Auditor-Controller

AGREEMENT
BETWEEN THE CONSOLIDATED FIRE PROTECTION DISTRICT OF
LOS ANGELES COUNTY AND THE CITY OF LA HABRA HEIGHTS FOR
COMMUNICATION AND DISPATCH SERVICES

This Agreement (Agreement) is made on the 6th day of December, 2016 by and between the CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY (FIRE DISTRICT) and the CITY OF LA HABRA HEIGHTS (CITY), a California municipal corporation, collectively referred to herein as the "Parties."

WHEREAS, the FIRE DISTRICT, operating a regional computerized Command and Control Center, dispatches and manages emergency resources for 58 cities and all of the unincorporated areas in Los Angeles County; and

WHEREAS, CITY desires to contract with the FIRE DISTRICT to provide a limited scope of communication and dispatch services for emergency fire and medical response pursuant to the terms and conditions of this Agreement; and

WHEREAS, the FIRE DISTRICT is authorized by the California Health & Safety Code Sections 13862 and 13878, to provide such services to CITY.

NOW, THEREFORE, the Parties agree as follows:

I. RESPONSIBILITIES

- A. **Responsibilities of FIRE DISTRICT.** It shall be the responsibility of the FIRE DISTRICT to operate the FIRE DISTRICT communication and dispatch system (DISTRICT SYSTEM) and to do all of the following for incidents within the City:
1. Receive 9-1-1 and wireless emergency calls;
 2. Transfer 9-1-1 and wireless calls to other agencies as appropriate;
 3. Receive seven-digit emergency and direct connect (ring-down or party line) calls on numbers/circuits provided by CITY;
 4. Provide TDD and foreign language translation;
 5. Dispatch appropriate resources consistent with agreed upon run cards;
 6. Provide emergency medical dispatch pre-arrival and lifesaving protocols to callers as approved by the Los Angeles County Department of Health Services;
 7. Enter incident information into computer-aided dispatch system (CAD), including verified incident address/location, specific location information, informant's location, informant's telephone number, basic emergency information, appropriate text and type codes;
 8. Time stamp receipt of 911 calls, entry into CAD, dispatch, and all status changes from mobile units initiated on mobile data computers (MDCs), if equipped;
 9. Electronically document all incident and pertinent non-incident information;
 10. Provide routine and emergency voice communications;

11. Track and record equipment status, location, and availability;
12. Coordinate Area, Regional, and specific agency mutual aid, initial action, and automatic aid agreements for dispatch purposes only;
13. Formulate, dispatch, and track strike team responses;
14. Maintain CAD databases;
15. Provide CAD and basic Management Information record (MIS records management and storage). The MIS records management system as indicated in # 17 below.
16. Coordinate and assist CITY to integrate existing or future Fire and Emergency Medical Services (EMS) report with CAD data. If unable to integrate into 3rd party technology, DISTRICT will provide access to NFIRS and EPCR applications as needed:
 - a. Incident Module (Basic NFIRS) as needed
 - b. EPCR as needed;
17. Provide access to CAD information;
18. Provide access to unit histories, unit status, rosters, and information;
19. Request and coordinate mass casualty resources;
20. Notify and coordinate with other city departments and outside agencies as required;
21. Provide recording and retention of radio and telephone transmissions consistent with State law;
22. Provide an annual report of operations;
23. Provide management and supervision to achieve desired results;
24. Provide access to the Reddinet Hospital status system;
25. Provide one (1) fire station terminal modem CRT type system;
26. Provide one (1) Administrative Office terminal modem CRT type system;
27. Provide one (1) "Dispatch" printer at the CITY fire station;
28. Provide system hardware/software maintenance and dispatch services comparable to other District fire resources; and

B. Responsibilities of CITY. It shall be the responsibility of CITY to do all of the following:

1. Provide equipment, hardware, and software which interface with the DISTRICT SYSTEM (unless otherwise agreed to by all Parties), which include but are not limited to:
 - a. Telephone numbers and routing coordination with features consistent with the DISTRICT SYSTEM (9-1-1 and seven digit lines);
 - b. Voice radio system comprised of a sufficient number of channels which adequately covers the area of operation, using reliable equipment and sites;
 - c. Dispatching resources in all fire stations which receive and transmit voice signals with features consistent with the DISTRICT SYSTEM;
 - d. Reliable voice system and mobile radios in all fire apparatus, with capabilities and features consistent with the DISTRICT SYSTEM;

- e. Reliable voice portable radios for all personnel, with the capabilities and features consistent with the DISTRICT SYSTEM;
 - f. Geographic file information suitable for entry into DISTRICT CAD SYSTEM, including street location data, plot, city maps and other landmark/common place addresses, high value or brush areas, freeway information, and target hazards.
2. Provide listing of all apparatus, including radio designations, cross-staffed manned units and special response vehicles;
 3. Provide dispatch tables, algorithms, file protocols, dispatch recommendations, and move-ups to formulate dispatch recommendations;
 4. Provide CITY Fire Department personnel list including titles, radio call signs, office and home phone numbers, pager and cellular telephone numbers;
 5. Provide a list of key CITY personnel and telephone directory;
 6. Provide a list of receiving hospitals and access method for Paramedics;
 7. Provide copies of mutual aid, automatic aid, initial action or other inter-agency agreements;
 8. Provide initial ongoing DISTRICT SYSTEM training to all radio users;
 9. Provide copies of all applicable FCC licenses;
 10. Comply with DISTRICT SYSTEM policies; and
 11. Use DISTRICT SYSTEM incident type codes, priorities and categories.

II. EQUIPMENT

- A. **Start-up costs and equipment.** Subsequent to an on-site evaluation of CITY apparatus, equipment, radios, and Fire Station alerting systems, the FIRE DISTRICT has determined that start-up costs shall include utilizing existing CITY equipment and providing any additional hardware/software necessary to provide CITY with a dispatch system and service comparable to other FIRE DISTRICT resources.
- B. **Maintenance of Equipment.** FIRE DISTRICT shall test, and maintain any and all equipment located in any fire station or fire apparatus owned and controlled by CITY to provide CITY with a dispatch system and service comparable to other FIRE DISTRICT resources.
- C. **Purchase of Future Equipment.** If any of the CITY's existing equipment becomes damaged and/or is no longer feasible to maintain, CITY shall be responsible for the replacement of such. In addition, as new technology becomes available, CITY may, from time to time, purchase new products to enhance the current level of service. CITY will provide written notice to FIRE DISTRICT of any anticipated purchase of new technology that will be connected to the DISTRICT SYSTEM. FIRE DISTRICT, in its sole discretion, may refuse to connect any new technology to the DISTRICT SYSTEM based on the lack of compatibility with the DISTRICT SYSTEM or if such technology compromises the security of the

DISTRICT SYSTEM. CITY shall be responsible for all costs required to connect any new technology to the DISTRICT SYSTEM.

III. TERM

This Agreement shall become effective on _____ (EFFECTIVE DATE). The Agreement shall remain operative and effective for five (5) years from the EFFECTIVE DATE (INITIAL TERM) or until terminated in accordance with the termination provisions herein, whichever occurs earlier. Unless terminated earlier, after the expiration of the INITIAL TERM, this Agreement shall thereafter be automatically renewed for consecutive one-year terms (RENEWAL TERM) for an indefinite period of time without further action by the Parties hereto.

IV. COSTS

A. Per Incident Cost.

1. Beginning with the EFFECTIVE DATE and until June 30, 2017, CITY shall pay to the FIRE DISTRICT \$35.27 per incident (PER INCIDENT COST) for each incident dispatched by FIRE DISTRICT, regardless of the incident's disposition (for example, units cancelled en-route).
2. CITY shall pre-pay for FIRE DISTRICT dispatch services using an estimated number of 600 annual dispatched incidents. This 600 annual dispatched incident number is then multiplied by the PER INCIDENT COST for the total amount due by the CITY to the FIRE DISTRICT.
3. On July 1st of each year the FIRE DISTRICT will calculate the total number of dispatched incidents in the previous fiscal year. The FIRE DISTRICT shall subtract or add the appropriate number of dispatched incidents above or below 600 multiplied by the PER INCIDENT COST, for the fiscal year in which the dispatch occurred, to/from the billable amount due for the next fiscal year.

B. Start-up Costs.

1. CITY shall be responsible for all start-up costs, as determined during the FIRE DISTRICT on-site assessment of CITY hardware, apparatus, and Fire Station alerting systems, defined as nonrecurring costs related to the connectivity of the EQUIPMENT to the DISTRICT SYSTEM (which include, but are not limited to, installation and testing) as determined by FIRE DISTRICT at changeover of service. Start-up costs shall not exceed \$60,000 and shall be prorated over three (3) years.
2. Prorated start-up costs not to exceed \$20,000 per year shall be added to the estimated incident dispatch cost at start-up. Payment (1) is due at system activation. Payment two (2) is due on July 1, 2017 and

payment three (3) is due on July 1, 2018. Thereafter, CITY will be billed for estimated PER INCIDENT COSTS only.

3. Each July 1st thereafter, the PER INCIDENT COST shall be adjusted by FIRE DISTRICT to reflect the FIRE DISTRICT's current costs for providing services. See PER INCIDENT COST Calculation Formula (Exhibit A), attached hereto and incorporated herein by this reference.

- C. **Billing.** Pursuant to California Health & Safety Code Section 13878, the FIRE DISTRICT will bill the first year in advance, wherein the FIRE DISTRICT will bill year one based on the estimated 600 average calls per year. Each year thereafter, the FIRE DISTRICT will bill based on the previous fiscal year's call total. If the actual incident count is fewer than the estimated incident count, the FIRE DISTRICT shall credit the CITY for the difference, which amount shall be deducted from the subsequent fiscal year's annual invoice. If the actual incident count is greater than the estimated incident count, the additional amount due to the DISTRICT will be added to the CITY's subsequent fiscal year's annual invoice. The CITY shall be billed by written invoice for the PER INCIDENT COST. All invoices shall be payable within thirty (30) days after receipt by CITY. All payments shall be sent to the FIRE DISTRICT at:

Consolidated Fire Protection District of Los Angeles County
P.O. Box 54750
Los Angeles, CA 90054

- D. **No Cost to FIRE DISTRICT.** Nothing in this Agreement shall be construed to require FIRE DISTRICT to incur any non-reimbursable cost and/or expense for the purpose of implementing this Agreement, or any of its provisions, or to require the DISTRICT SYSTEM to modify, alter, add to, remove or transform any of its existing equipment, system or facilities to implement any of the provisions of this Agreement. It is the intent of this Agreement, and the Parties acknowledge and agree, that any such changes modifications or alterations shall be at the sole cost of CITY.

V. INDEMNITY

- A. **Assumption of Risk.** Each Party to this Agreement assumes full and sole responsibility for all risks of injury and damages, including damage to all operating equipment, arising from its own operation and use of and its own repairs and maintenance performed on the equipment and each shall be solely responsible for all claims, liability, loss, suits, damages, costs, and expenses (including attorneys' fees and costs of litigation) and personal injuries (including death at any time) resulting directly or indirectly from, or arising out of, its own operation and use of and its own repairs and maintenance performed on the equipment and accessories.

Each Party shall bear the full legal and financial responsibility for its own conduct, actions and omissions carried out in the performance of that Party's obligations and responsibilities under this Agreement.

- B. **Worker's Compensation.** Worker's Compensation claims shall be paid by the employer of any injured worker and subrogation rights against all Parties are expressly waived.

- C. **Liability for Mutual/Automatic Aid.** Notwithstanding any other provisions of this Agreement, CITY shall indemnify defend and hold harmless FIRE DISTRICT from and against any claims or liability, including death, injury or property damage, and including the costs of defense arising out of the making of any calls initiating any contact, or other actions or omissions relating to dispatching Area Regional and/or specific agency mutual aid and/or automatic aid whenever such aid is contacted or otherwise summoned to respond from outside of the jurisdiction of CITY. The Parties acknowledge and agree that whenever such mutual aid and/or automatic aid is contacted or otherwise summoned by FIRE DISTRICT, such contact is made as a courtesy in order to facilitate the implementation of such mutual aid and/or automatic aid and is not intended to create any liability on the part of FIRE DISTRICT.

VI. INSURANCE

The Parties agree to obtain and maintain at their own cost during the term hereof policies of insurance, or programs of self-insurance, covering their respective liability under this agreement as follows:

A. General Liability:

(1) Each occurrence	\$1,000,000
(2) Products/Completed Operations Aggregate	\$5,000,000*
(3) Personal & Advertising Injury	\$1,000,000
(4) General Aggregate	\$2,000,000

*\$1,000,000 for comprehensive form

If the above insurance is written on a claims made form, it shall continue for three (3) years following termination of this Agreement. The insurance shall provide for a retroactive date of placement prior to or coinciding with the effective date of this agreement.

- B. Business Automobile Liability. Business automobile liability insurance. For owned, scheduled, non-owned, or hired automobiles with a combined single limit of not less than \$1,000,000.

- C. Workers' Compensation. Workers' compensation insurance as required by California law.

VII. CONFIDENTIALITY

- A. The Parties shall keep confidential any information provided by the other Party and marked "Confidential Information," or any information conveyed orally by the disclosing party to the non-disclosing party with notification of its confidentiality, and followed by a written communication within five (5) days affirming that information as Confidential Information. This paragraph shall not apply to any of the following:
 - 1. Information which a Party can demonstrate by written records was known to the non-disclosing Party prior to the effective date of this Agreement;
 - 2. Information that is currently in, or in the future enters, the public domain other than through a breach of this Agreement or through other act or omission of the non-disclosing Party; or
 - 3. Information that is obtained lawfully from a third party.
- B. Should either Party receive a Public Records Act request from records that the other Party has marked as "Confidential Information" the Party receiving the request shall notify the other Party and the other Party shall then determine whether such information shall be released. If the Party determines that the information cannot or should not be released, then that Party shall be responsible for notifying the requesting person in writing and taking such action as that Party may deem appropriate to defend its determination to maintain the confidentiality of the record(s).

VIII. RECORDS, INSPECTIONS AND AUDITS

The Parties and their authorized representatives shall have the right to examine records related to this agreement for a period of four (4) years after the final payment hereunder. Each Party shall maintain and make available to the other accurate records and documents relative to its activities pursuant to this agreement. Each shall allow the other to audit, examine and make excerpts and transcripts from such records, and to conduct audits of all invoices, materials, records or other data related to all other matters covered by this agreement. Each Party shall maintain such data and records in an accessible location and condition for a period of not less than four (4) years from the date of final payment or until after the conclusion of any audit, whichever occurs last.

IX. TERMINATION

- A. FIRE DISTRICT may terminate this Agreement with CITY with or without cause by giving written notice of such intent to CITY at least one (1) year prior to the effective date of such termination.
- B. CITY may terminate this Agreement with FIRE DISTRICT with or without cause by giving written notice of such intent to FIRE DISTRICT at least one (1) year prior to the effective date of such termination.

X. GENERAL PROVISIONS

- A. **Entire Agreement.** This Agreement supersedes any and all other Agreements, either oral or in writing, between the Parties hereto with respect to the subject matter hereof and no other Agreement, statement, or promise relating to the subject matter of the Agreement, which is not contained herein shall be valid or binding. In interpreting this Agreement and resolving any ambiguities, this Agreement will take precedence over any cover page or attachments.

- B. **Interpretation.** This Agreement is the product of negotiation and compromise on each Party's part. Every provision in this Agreement shall be interpreted as though the Parties equally participated in its drafting. Therefore, notwithstanding the provisions in California Civil Code Section 1654 to the contrary, if this Agreement's language is uncertain, the Agreement shall not be construed against the Party causing the uncertainty to exist.

- D. **Governing Law Venue.** The validity of this Agreement and any of its terms or provisions, as well as the duties of the Parties hereunder, shall be governed by the laws of the State of California. Venue for any litigation shall be Los Angeles County, California.

- D. **Severability.** Should any part, term or provision of this Agreement or any document required herein to be executed be declared invalid, void or unenforceable, all remaining parts, terms and provisions hereof shall remain in full force and effect and shall in no way be invalidated, impaired or affected thereby.

- E. **Attorneys' Fees.** If any action at law or in equity is brought to enforce or interpret the provisions of this Agreement the prevailing party shall be entitled to reasonable attorneys' fees in addition to any other relief to which he/she/it may be entitled. "Prevailing party" means a party who dismisses the action or proceeding in exchange for payment of a sum(s) allegedly due; performance of the term(s) or covenant(s) allegedly breached or violated; or consideration substantially equal to the relief sought in the action.

- F. **Waiver of Breach.** The waiver of either Party of any breach of any provision of this Agreement shall not operate or be construed as a waiver of any subsequent breach of the same or any other provision.

- G. **Assignment.** Nothing under this Agreement shall be construed to give any rights or benefits to any party other than FIRE DISTRICT and CITY. All duties and responsibilities under this Agreement shall be for the sole and exclusive benefit of FIRE DISTRICT and CITY, and not for the benefit of any other party. Neither of the Parties shall assign any right or interest in this Agreement, and shall not delegate any duty owed, without the other Party's prior written consent.

Any attempted assignment or delegation shall be void and totally ineffective for all purposes, and shall constitute a material breach upon which the non-breaching Party may immediately terminate or suspend this Agreement. In the event FIRE DISTRICT or CITY consents to an assignment or delegation, the assignee, delegate, or its legal representative shall agree in writing to personally assume, perform and be bound by this Agreement's covenants, conditions, obligations, and provisions.

- H. **Successors and Assigns.** Subject to the provisions regarding assignment, this Agreement shall be binding on the heirs, executors, administrators, successors and assigns of the respective Parties.
- I. **Time is of the Essence.** Whenever a task is to be performed by the Parties herein, the same shall be performed consistent with any time constraints set forth hereunder, including exhibits, time being considered of essence of this Agreement. Unless otherwise specified in this Agreement, all "days" refer to calendar days.
- J. **Force Majeure.** Neither of the Parties shall be considered in default in the performance of its obligations hereunder if such obligations were prevented or delayed by any cause, existing or future, beyond the reasonable control of such Party, which includes, but is not limited to, acts of God, labor disputes, or civil unrest. Any delays beyond the control of the Parties shall automatically extend the time schedule as set forth in this Agreement by the period of any such delay.
- K. **Notice.** Notices hereunder must be in writing and, unless otherwise provided herein, shall be deemed validly given on the date either personally delivered to the address indicated below; or on the third (3rd) business day following deposit, postage prepaid, using certified mail, return receipt requested, in any U.S. Postal mailbox or at any U.S. Post Office; or when sent via facsimile to a Party at the facsimile number set forth below or to such other or future facsimile number provided in the notice sent under the terms of this paragraph, on the date of transmission of that facsimile. Should either of the Parties have a change of address, it shall immediately notify the other Party in writing of such change, provided, however, that each address for notice must include a street address and not merely a post office box. All notices, demands or requests shall be given to the following addresses:

Consolidated Fire Protection District of Los Angeles County
Attention: Fire Chief
1320 N. Eastern Avenue
Los Angeles, CA 90063
Fax: (323) 265-9948

City of La Habra Heights
Attention: Fire Chief
1245 North Hacienda Road
La Habra Heights, CA 90631
Fax: (562) 694-4410

IN WITNESS WHEREOF, this Agreement has been executed by each Party on the day and year written below, and is effective and operative upon the date that it is fully executed by both parties whichever date of execution by either party is later.

CONSOLIDATED FIRE PROTECTION
LOS ANGELES COUNTY

By *Mark Ridley-Thomas*

MARK RIDLEY-THOMAS
Chairman, Board of Supervisors

DEC 06 2016
DATE

CITY OF LA HABRA HEIGHTS

By *[Signature]*
Mayor

DATE 10/13/2016

ATTEST:

LORI GLASGOW
Executive Officer
Clerk of the Board of Supervisors



I hereby certify that pursuant to Section 25103 of the Government Code, delivery of this document has been made.

LORI GLASGOW
Executive Officer
Clerk of the Board of Supervisors

By *Rachelle Smithmae*
Deputy

By *Rachelle Smithmae*
Deputy

APPROVED AS TO FORM:

MARY C. WICKHAM
County Counsel

By *[Signature]*
Scott Kuhn, Principal Deputy

APPROVED AS TO FORM:

By *[Signature]*
City Attorney

78558

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

3 3

DEC 06 2016

EXHIBIT A

**Los Angeles County Fire Department
C&C Costs - 2016-17
Estimated Cost for La Habra Heights Dispatch Services**

Position	# of Positions	Annual Max. Salary ⁽¹⁾	Total Salary
Assistant Fire Chief ⁽⁴⁾	1	\$220,352	\$220,352
Senior Secretary III	1	61,023	61,023
Administrative Assistant II	1	64,418	64,418
Supervising Fire Dispatcher ⁽⁵⁾	14	75,311	1,054,357
Fire Dispatcher II ⁽⁵⁾	76	67,567	5,135,056
Fire Dispatcher Specialist ⁽⁵⁾	4	73,115	292,459
Head Fire Dispatcher ⁽⁵⁾	1	79,507	79,507
Communications Services Analyst	1	83,456	83,456
Telecommunications Systems Consult Eng	1	123,515	123,515
			7,114,143
			Employee Benefits:
		⁽³⁾ Safety	70.96% 156,351
		⁽²⁾ General	54.09% 3,728,921
			<u>3,885,271</u>
		Dept. Overhead Rate	34.22% 2,434,552
			Total Cost 13,433,967
		⁽⁶⁾ Incidents Dispatched	380,870
		Estimated cost per call	<u>\$35.27</u>

(1) Annual Salary includes 16-17 COLA effective July 1, 2016 for the Assistant Fire Chief and October 1, 2016 for all other positions. The Annual Salary also includes 2016-17 Top Step for Assistant Fire Chief only 110.7128% all others 95.1133%.

(2) Employee Benefits for all others based on the Auditor approved 2015-16 Indirect Expense Rate (IER) General EB.

(3) Employee Benefits for Assistant Fire Chief based on the 2016-17 UPC total EB percentage.

(4) The Assistant Fire Chief's salary includes the 3.5% EMT and 3.0% FFL Bonus.

(5) These items include EMD Bonus of 7.50% based on the Memorandum of Understanding for bargaining unit 603 and 604, effective June 1, 2016, Article 9, Section 5 (29 Standard Salary Levels).

(6) Based on LACoFD 2015 Statistical Summary.